Integrated Global Observing Strategy (IGOS) Guidance for publishing Theme Reports

Introduction

The following pages are intended to provide simple guidance to the writing and formatting of the IGOS theme reports.

Templates for Covers

All Theme reports should have covers that follow the design of the IGOS brochure July 2003 edition, see below.

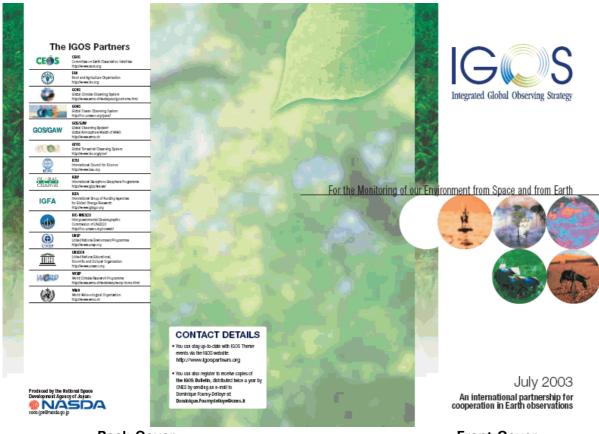
Front cover

The title of the report should be placed on the left hand side of the front cover. **An image that identifies the theme should wrap around from front to back.** The right hand side should remain unchanged except that the round graphics can be replaced with ones that are relevant to the theme. The text "For the Monitoring of our Environment and Space and From Earth" should be maintained.

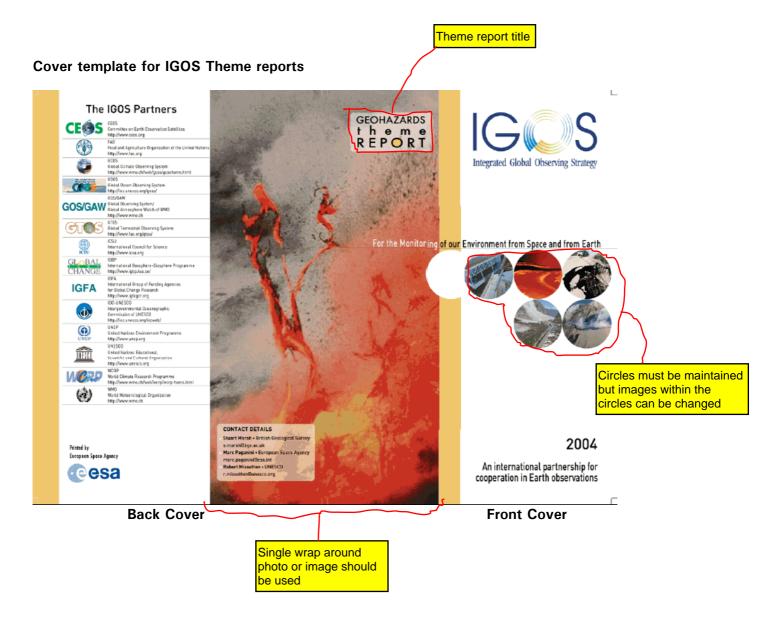
Back cover

The back cover is maintained as in the IGOS brochure but includes the Theme graphic elements. In the "Contact details" add the main contact institute and the website address of the theme if available. At the bottom of the page add the institute that printed the report (e.g. Printed by the European Space Agency).

Cover of the IGOS brochure



Back Cover Front Cover



Pointers

- 1. Maintain exact layout of the IGOS brochure, i.e. image dimensions, band widths, position of text.
- 2. Carefully check that IGOS partners list is formatted exactly the same to the IGOS brochure.
- 3. Remember to include the text "For the Monitoring of our Environment from Space and from Earth" on the front cover.
- 4. At the bottom of the right column on the front page include the year of publication and the text "An international partnership for cooperation in Earth observations".
- 5. Images and additional information can be requested from the IGOS Secretariat (rio.tanabe@fao.org).

Preface

Example of the preface that should be used. The last paragraph should be modified to reflect the theme report being published.

PREFACE

The Integrated Global Observing Strategy (IGOS) is a partnership of international organizations that are concerned with global environmental change issues. It links research, long-term monitoring and operational programmes, bringing together the producers of global observations and the users that require them, to identify products needed, gaps in observations and mechanisms to respond to needs in the science and policy communities. Its principal objectives are to integrate satellite, airborne and in-situ observation systems.

The IGOS partners are comprised of the Global Observing Systems (GOS), the International Organizations which sponsor the Global Observing Systems, the Committee on Earth Observation Satellites (CEOS), and International Global Change Science and Research programmes.

The IGOS Partners recognise that a comprehensive global earth observing system is best achieved through a step-wise process focused on practical results. The IGOS Themes allow for the definition and development of a global strategy for the observation of selected environmental issues that are of common interest to the IGOS Partners and to user groups. The current IGOS Themes include the Oceans, the Carbon cycle, Geohazards, the Water cycle, and a Coral reef sub-theme.

(next two paragraphs to be modified according to theme). The GeoHazards IGOS theme was initiated in 2001 by the National Oceanic and Atmospheric Administration (NOAA), the United Nations Educational, Scientific and Cultural Organisation (UNESCO), CEOS and the International Council for Science Union (ICSU) in Paris. An ad-hoc Working Group was formed, chaired initially by the International Institute for Geo-Information Science and Earth-Observation (ITC) and then by the British Geological Service (BGS), and co-chaired by the European Space Agency (ESA) and UNESCO.

The proposal to develop the theme was approved by the IGOS Partners at their 9th Plenary in June 2002 and a Theme Team was set up. With the support of a community of more than 200 people worldwide who expressed interest in this initiative, a draft report was submitted to the 10th IGOS Plenary in June 2003. Following an international peer review during summer 2003, the present Theme report was approved for implementation by the IGOS Partnership in November 2003.

Further information on IGOS can be obtained from: http://www.igospartners.org.

The GeoHazards theme report is available from: http://dup.esrin.esa.it/igos-geohazards/

Inquiries to the IGOS GeoHazards theme can be sent to: igos@esa.int.

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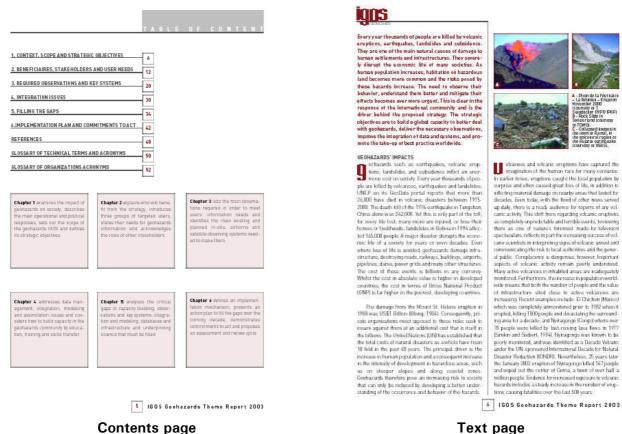
Beijing 100862

People's Republic of China

Template for internal pages

Internal pages should have a design similar to the Geo-hazards theme report. In particular, two columns of text per page, similar font type and size, a top header with title in light grey. The Geo-hazards report format can be seen below or downloaded from the following link: www.fao.org/gtos/igos/index.asp.

Internal pages for an IGOS Theme report



Text page